

**CNP UTILITY DISTRICT
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at **3700 Buffalo Speedway, Suite 830, building access code 0830#**, Houston, Harris County, Texas, 77098, said address being an office and meeting place of the District.

The meeting will be held on **Thursday, October 16, 2025, at 12:00 p.m.**

The Board shall consider and act upon the following matters:

1. Consider questions and comments from the public (*Please note that the Board imposes a three-minute speaking limit for each member of the public wishing to address the Board; comments will be closed after this item*);
2. Review and consider approval of minutes of the September 18, 2025, Board of Directors meeting;
3. Consider status of security patrol of parks and contract patrol services from the Harris County Sheriff's Office, and the taking any actions required in connection therewith;
4. Consider report from Champions Hydro-Lawn regarding park maintenance and management, consider approval of maintenance, repair and/or installation of equipment facilities and/or grounds at park and the taking of any actions required in connection therewith;
5. Consider engagement of auditor to prepare the District's audit report for the fiscal year ending October 31, 2025;
6. Receive Financial Advisor's recommendation concerning establishment of the District's 2025 tax rate and consider proposal of District's 2025 tax rate and authorize publication of notice of public hearing relative to setting District tax rate, and the taking of such other actions as may be required in connection therewith;
7. Consider report on the status of collection of taxes, the status of collection of delinquent tax accounts, and the payment of invoices in connection therewith, and the taking of any actions required in connection therewith;
8. Consider status of sales tax audit being performed by B&A Sales Tax Service, and the taking of any actions required in connection therewith;
9. Consider report on the District's water, sanitary sewer and storm sewer systems, including:
 - (a) Authorizing the repair and maintenance of District facilities, and the taking of any action required in connection therewith;
 - (b) Compliance with the District's water and waste discharge permits;
 - (c) Status of pending repairs;
 - (d) Appeals of District charges;
10. Consider status of North Harris County Regional Water Authority, and the taking of any actions required in connection therewith;

11. Consider the Engineer's Report, including:
 - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of water, sanitary sewer or drainage facilities within the District, including:
 - (i) status of design work and authorize preparation of plans for the Commercial Meter Replacement;
 - (ii) status of design work and authorize preparation of plans and specifications for the WWTP Phase II Rehabilitation project;
 - (b) Status of construction contracts, including the approval of any change orders and/or acceptance of facilities for operation and maintenance purposes, including:
 - (i) status of contract with W.W. Payton Corporation for replacement of Motor Control Center at Water Plant No. 1;
 - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
 - (d) Status of storm water quality permits;
 - (e) Status of development in District;
 - (f) Issuance of utility commitments;
 - (g) Status of Harris County sidewalk project;
and the taking of any actions required in connection therewith;
12. Consider adoption of Resolution Authorizing Use of Surplus Construction Funds relative to the replacement of the Wastewater Treatment Plant and Water Plant SCADA system, and the taking of any actions required in connection therewith;
13. Consider financial and investment reports, including invoices presented, and the taking of any actions required in connection therewith, including authorizing the payment of invoices presented;
14. Consider adoption of operating budget for fiscal year ending October 31, 2026, a draft of which is attached hereto as Exhibit "A" along with the Taxpayer Impact Statement;
15. Consider report from Touchstone District Services, and the taking of any actions required in connection therewith; and
16. Consideration of matters for possible placement on future agendas.

(SEAL)



MARKS RICHARDSON PC

Kara E. Richardson / BE

Kara E. Richardson

Attorneys for the District

Exhibit "A"

Proposed Budget

CNP UD - FYE 10/2026

	Nine Month Actuals 11/24 - 07/25	Twelve Months Annualized FYE 10/25	Amended 2025 Budget	Proposed 2026 Budget
Revenues				
14101 · Water -Customer Service Revenue	610,236	805,236	859,300	829,400
14102 · NHCRWA Fees	1,002,433	1,377,433	1,726,700	1,391,200
14103 · NHCRWA - Capital & Interest	427,624	570,165	570,165	570,165
14110 · NHCRWA - Credit	27,140	36,187	36,187	36,187
14201 · Wastewater-Customer Service Fee	515,204	686,939	683,600	721,300
14203 · Grease Trap	42,450	56,600	47,090	57,170
14401 · Sales Tax-COH	540,632	717,149	747,200	724,300
14502 · Inspection Fees	210	280	3,600	3,600
14602 · Security Patrol Revenue	648,103	864,137	900,000	900,000
14702 · Penalties & Interest	48,861	65,148	65,700	65,800
14703 · Plan Review Fees	0	0	700	0
14801 · Interest Earned on Checking	1,777	2,554	1,200	2,400
14802 · Interest Earned on Temp. Invest	157,366	218,951	227,500	165,400
15801 · Miscellaneous Income	89,677	89,677	2,000	2,000
Total Revenues	\$4,111,712	\$5,490,455	\$5,870,942	\$5,468,922
Expenditures				
16101 · Billing Service Fees - Water	72,815	96,635	96,300	98,600
16103 · NHCRWA - Pumpage Fee	372,858	464,960	871,100	469,610
16104 · NHCRWA - Purchase Water	498,858	720,143	972,700	727,340
16105 · Maintenance & Repairs - Water	241,484	308,731	584,666	324,170
16107 · Chemicals - Water	47,270	58,562	86,100	59,700
16108 · Laboratory Expense - Water	17,790	21,602	17,700	22,000
16109 · Mowing - Water	9,302	12,402	12,600	12,700
16110 · Utilities - Water	86,959	115,186	118,800	117,500
16114 · Telephone Expense - Water	1,820	2,420	2,400	2,500
16115 · Meter Replacement	14,495	14,495	0	14,800
16116 · Permit Expense - Water	27,521	27,521	50,500	50,500
16117 · TCEQ Regulatory Expense - Water	568	3,268	0	3,700
16118 · Commercial Meter Testing	36,225	36,225	35,000	36,600

Proposed Budget

CNP UD - FYE 10/2026

	Nine Month Actuals 11/24 - 07/25	Twelve Months Annualized FYE 10/25	Amended 2025 Budget	Proposed 2026 Budget
16201 · Billing Service Fees-Wastewater	72,814	96,635	96,300	98,600
16203 · Sanitary Lift Station Exp	13,028	15,661	19,500	16,000
16205 · Maint & Repairs - Wastewater	143,569	178,217	207,666	181,800
16206 · Storm Water Pump Station Exp	16,814	16,814	2,500	2,500
16207 · Chemicals - Wastewater	42,657	53,768	62,500	54,800
16208 · Laboratory Fees - Wastewater	75,665	100,886	125,000	102,900
16209 · Mowing - Wastewater	8,420	11,226	12,300	12,300
16210 · Utilities - Wastewater	153,460	200,025	208,800	204,000
16211 · Utilities - Lift Station	123	163	500	200
16212 · Sludge Removal	62,241	82,988	139,500	87,100
16214 · Telephone Expense - Wastewater	455	605	660	620
16215 · Grease Trap Expense	41,826	55,217	60,000	56,320
16216 · Permit Expense - Wastewater	0	15,500	0	15,810
16217 · TCEQ Regulatory Expense - Wastewa	568	3,268	0	3,700
16301 · Garbage Expense	22,907	31,798	32,700	33,390
16601 · Green Medians Fees	10,486	14,060	14,800	14,800
16602 · Cypress Station-Assessment Fee	13,551	13,551	12,200	13,800
16603 · Park Maintenance	308,057	404,220	304,800	304,800
16604 · Park Utilities	1,790	2,045	500	2,100
16605 · Mowing - Park	0	0	304	0
16701 · Administrative Fees	422	512	400	520
16703 · Legal Fees	49,100	64,716	57,000	57,000
16705 · Auditing Fees	27,700	27,700	26,300	29,100
16706 · Engineering Fees	45,664	55,929	85,000	85,000
16707 · Engineering Fees - Special	47,020	57,959	2,500	65,000
16708 · Financial Advisor Fees	950	950	950	950
16709 · Election Expense	0	0	0	5,000
16710 · Website Expense	2,255	2,896	5,000	3,000
16711 · Sales Tax Tracking	12,000	16,000	16,000	16,000

Proposed Budget

CNP UD - FYE 10/2026

	Nine Month Actuals 11/24 - 07/25	Twelve Months Annualized FYE 10/25	Amended 2025 Budget	Proposed 2026 Budget
16712 · Bookkeeping Fees	62,116	79,849	77,100	81,400
16713 · Legal Notices & Other Publ.	2,855	2,855	0	2,900
16714 · Printing & Office Supplies	4,380	5,756	6,000	5,900
16715 · Filing Fees	225	300	150	300
16716 · Delivery Expense	302	450	400	500
16717 · Postage	1,548	2,061	2,500	2,100
16718 · Insurance & Surety Bond	122,096	122,096	94,800	128,200
16719 · AWBD Expense	750	750	800	750
16721 · Meeting Expense	3,728	5,027	5,000	5,100
16722 · Bank Service Charge	2,028	2,686	2,500	3,700
16723 · Travel Expense	554	735	600	740
16727 · SB/HB Compliance	3,375	4,500	4,500	4,500
16728 · Record Storage Fees	2,631	3,543	2,600	3,600
16729 · Sponsorships	0	4,200	4,200	4,200
16730 · Consumer Confidence Report	9,098	9,098	9,500	9,200
16731 · Arbitrage Fees	2,900	2,900	3,250	3,000
16801 · Park Security Patrol	124,420	168,912	167,000	172,300
16802 · Internet - Security Cameras	11,475	15,300	11,100	15,600
16803 · Security Patrol Expense	744,597	992,796	992,796	1,012,700
17101 · Payroll Expenses	8,840	11,713	13,300	13,300
17102 · Payroll Administration	450	600	600	600
17103 · Payroll Tax Expense	676	896	1,000	1,000
17802 · Miscellaneous Expense	38	38	3,600	500

Total Expenditures	\$3,767,254	\$4,909,782	\$5,815,942	\$4,946,320
---------------------------	--------------------	--------------------	--------------------	--------------------

Other Revenues

15902 · Transfer From Capital Projects	0	130,868	0	0
Total Other Revenues	\$0	\$130,868	\$0	\$0

Capital Outlay

Proposed Budget

CNP UD - FYE 10/2026

	Nine Month Actuals 11/24 - 07/25	Twelve Months Annualized FYE 10/25	Amended 2025 Budget	Proposed 2026 Budget
17901 • Capital Outlay	289,633	289,633	55,000	55,000
Total Capital Outlay	\$289,633	\$289,633	\$55,000	\$55,000
Net Excess Revenues <Expenditures>	\$54,825	\$421,908	\$0	\$467,602

Taxpayer Impact Statement

CNP Utility District does not levy an operations and maintenance tax to fund its operations and maintenance budget, and the proposed operations and maintenance budget will not impact the property tax bill of a homestead within the boundaries of CNP Utility District.